

Minutes of the UUCF Board of Directors

April 5, 2016

Attendance

Board: Jan Cooper, Judy Gallimore, Steve Myles, Hal Fuller, Karen Wolf, Jennifer Caires, Rev. David Miller, Michael Liggett

Absent: Nigel Astell, Linda Hunt

Staff: Rich Sider

Guests:

Jennifer opened the meeting at 7:30 p.m.

Spiritual Opening – presented by Rev. David

Minister's report – presented orally by Rev. David

The Board

Peter Krone updated the Board on the progress of the **Annual Giving Campaign**. The possible need to call individuals who have not yet made their pledges was discussed. It appears currently about 40% of the membership will need to be called.

Rich led a discussion of the **2016-2017 Budget Review Process and Timeline**. The Financial Oversight Committee meeting will need to be rescheduled to accommodate the budget review schedule and there may also be a need for an extra Board meeting to address budget contingencies.

Rich and Jennifer reviewed the plans for the **annual meeting and picnic**. Those arrangements are being pursued.

The **Bylaws and Governance Manual** working group presented the revised documents for approval.

First, there was discussion of the **Bylaws**. Hal brought up that he thought that he had noticed a discrepancy in the change from Executive Director to Director of Administration. On the condition that the proposed Bylaws and the change tracking be checked for that discrepancy, Hal made the motion the proposed Bylaws be forwarded for consideration to the congregation at the annual meeting. The motion was seconded by Jan and passed unanimously.

There followed a discussion of the proposed **Governance Manual**. There was a question about the section on the Endowment Fund Committee. It was pointed out that that section was directly from text that had been proposed by Barbara Brehm. Judy said she would check for any discrepancies in that section. Jan made the motion that the Board adopt the new Manual with the condition that any discrepancies be corrected, Hal seconded the motion and it passed unanimously.

The Board then went into **Executive Session**.

The Process Observer, Karen, remarked on a good meeting.

Next Meeting: April 19

Adjournment was at 9:30 p.m.

Submitted by Judy Gallimore