

Coordinating Team (CT) Minutes
January 25, 2017

Present: Rev. David Miller, Kathy Smerke Hochberg, Pete Krone, Rich Sider, Ministerial Intern Kin Sims

Absent: Rev. Laura Horton-Ludwig

The minutes from the 1/18/17 meeting were approved.

Unfinished Tasks (New tasks highlighted below.)

- Rich to explore obtaining 501(c)(3) status.
- Kathy to contact the Auction co-chairs to confirm that key committee chair positions are filled and to discuss the target date for finding a co-chair for next year.

Ministers' Reports

- Rev. David Miller
 - Met with Shirley Ginwright, outgoing President of the Fairfax County NAACP, who invited him to participate in the Communities of Trust campaign, which brings together law enforcement personnel with people of color.
 - Is working with Mary Lareau and Heather Wiemer on gun violence prevention next steps.
 - The Innovation Fund committee has selected a project to pursue and will be discussing a few proposed changes with those people who submitted the project. Then the CT will review it before it is presented to the Board.
 - Hosted a reception for UUA President candidate Susan Frederick-Gray on Sunday afternoon.
 - Commented on the challenge to figure out how to balance promoting UU values with speaking politically in the present environment.
 - Will be hosting a meeting of NoVA clergy on Saturday afternoon to talk about what churches can and should do in the current political situation.
- McKinley Sims
 - Commented that planning for UUCF participation in the Women's March last Saturday seemed to have been successful for the most part.
 - A young adult is thinking about joining the Social Justice Council and a couple of new young adults have started to attend services.
 - Continues to work on Cluster social justice collaboration.

Old Business

- Program Evaluation Committee – Kathy reported that the committee is finally getting some response from congregations with successful membership development programs.
- Women's March on Washington – When David asked at services this Sunday how many had participated in the March, it seemed that as many as 200 raised their hands.
- Annual Giving Campaign – The committee will meet tonight to discuss and agree on a campaign goal, now that a first draft of the budget has been prepared.

- Congregational leadership action endorsement – The special congregational meeting to vote on the endorsement will be between services on Feb. 5. The official meeting announcement will be in the email announcements tomorrow.

New Business

- Ministers' Discretionary Fund report – The CT reviewed and approved the record of activity in this account for calendar year 2016.
- Reach campaign 12/31/16 financial report – The CT reviewed this report, which included updated numbers from the Within Reach campaign, anticipated funds still to be collected and remaining project budgets. The sewer project is still planned for this coming summer although it appears a change in the Program Building outflow may need to be submitted to the County for approval.
- 2017-2018 budget – After the Annual Giving Campaign committee considers what goal is reasonable to set for this year's campaign, **Rich will prepare a list of options to balance the budget.**
- NoVA UU Cluster Council representative – The CT reviewed a draft job description for this representative prepared by the Denominational Connections Committee and suggested a few changes. **Rich will send the proposed changes to Susan Bennett.**
- Strategic Plan communication to the congregation – The CT agreed to make the plan available to the congregation in mid-February after the special congregational meeting and to schedule forums to discuss the plan after each service on Mar. 26.

Miscellaneous

The next meeting will be Feb. 8 at 1:30 p.m.

Prepared by Rich Sider