

Coordinating Team (CT) Minutes
February 15, 2017

Present: Rev. David Miller, Rev. Laura Horton-Ludwig, Kathy Smerke Hochberg, Rich Sider, Ministerial Intern Kin Sims

Absent: Pete Krone

The minutes from the 2/8/17 meeting were approved.

Unfinished Tasks (New tasks highlighted below.)

- Rich to explore obtaining 501(c)(3) status.
- Rich to prepare a list of budget reduction options.

Ministers' Reports

- Rev. David Miller
 - Will attend the SMOLUUC meeting in San Diego next week. All three UUA President candidates will be there and it will be a good opportunity to talk with other UU large church ministers about ministry in the current environment.
 - Is working with Karen Wolf to plan the leadership meeting on Feb. 25 and the congregational forum on Feb. 26.
 - Met with the People of Color Caucus liaison, Kristin Keen. The group is planning a family potluck.
 - The Racial Justice Steering Committee continues to work on programming and is helping to ensure that more diverse voices are heard at the Feb. 26 forum.
 - The Innovation Fund committee is meeting with the project sponsors this Saturday to finalize the project description.
- Rev. Laura Horton-Ludwig
 - 11 new members joined at last week's new member class, which brings the UUCF total membership to 700.
 - With the Pastoral Care Associates, is planning a healing service next Wednesday. Music will be provided by Laura Weiss, Sarah Jebian and John Graham.
- McKinley Sims
 - A new member young adult, Victoria Maldonado, has joined the Social Justice Council.
 - The young adult group is planning a joint service project with another congregation at the Arlington Food Bank. The small group ministry begins this Friday as well.
 - Reported slow but steady progress on the GMU campus ministry.

Old Business

- Auction floor chairperson – Kathy reported that although no definite solution has been found, the committee is working on alternative plans.
- Feb. 25 and 26 meetings – David has sent out an agenda for the leadership meeting to discuss ministry in the current environment and Karen Wolf is working on a format

for the Feb. 26 congregational forum. An invitation to the congregation will be sent out electronically early next week. **Rich will order food for the Feb. 26 forum.**

- Strategic plan roll-out – The plan to distribute the plan and arrange forums in February and March is on hold until after the Feb. 25 meeting, which will also consider how the strategic plan should be impacted by the current situation.
- 501(c)(3) application – Rich has determined that the UUCF Articles of Incorporation will need to be amended to include the required purpose and dissolution language. **He will ask the Board to approve moving ahead with this process**, which will require congregational approval of the Articles changes.
- UU Cluster representative job description – The CT approved the revised job description presented by the Denominational Connections Committee.

New Business

- Congregational relationship with a United Methodist church in Lubbock, TX – Kin reported on a conversation with a minister from this church about opening a dialogue with UUCF in order to learn from and support each other's ministry in the current environment. He will talk with the Christian Connections group to see if they might have interest in this initiative.
- Partner Church fundraising request – Given declining proceeds from their annual brunch, they would like to sell food occasionally after services or other events to raise money. The CT agreed that they could approach SR&R, one of the options they suggested, about selling food for their Sunday programs.
- January Board data and financial reports – Pledge income recuperated nicely in January and attendance continues to outpace last year. Streaming numbers are up as well.
- Policy on the personal use of UUCF member personal information – The CT approved changes to prohibit the use of the UUCF database or email lists for personal solicitation or other non-UUCF communication.
- Music and Arts Team charter – The CT discussed this draft charter and **David will follow up with Laura Weiss on areas to be clarified.**

Miscellaneous

If there is no urgent agenda, there will be no meeting on Feb. 22.

Prepared by Rich Sider