Coordinating Team (CT) Minutes

April 19, 2017

Present: Rev. David Miller, Rev. Laura Horton-Ludwig, Pete Krone, Kathy Smerke Hochberg, Ministerial Intern McKinley Sims, Rich Sider

The minutes from the 4/5/17 meeting were approved.

Unfinished Tasks (New tasks highlighted below.)

* No unfinished tasks.

Ministers’ Reports

* Rev. David Miller
	+ Commented on the hate vandalism and graffiti at the Jewish Community Center and the Little River UCC and how it feels like the ministers have been in reactive mode these past weeks, trying to communicate pastorally about the events taking place. He was honored to be asked to speak at the vigil service at Little River UCC on Saturday night.
	+ Easter flower communion seemed to work well this year.
	+ He continues to meet regularly with congregants concerned about the changes at UUCF and the UUA.
* Rev. Laura Horton-Ludwig
	+ Reported that Barbara Dutchak and Lisa Taylor will facilitate two Wellspring groups this coming year. A Wellspring steering committee is also in formation.
	+ Participated in the recent newcomers’ orientation, which about 12 people attended.
	+ Wrapped up her spiritual direction class this past week and also taught her one session UU history class.
	+ Attended the Authentic Diversity workshop on Saturday, as did David, Kin and other staff,
* McKinley Sims
	+ With Mary Lareau, met with the Social Justice Council to review the rapid response network proposal. This discussion surfaced concern that the SJC has not been adequately integrated into the new process to approve public witness actions. Kin will be working with them on ways to keep them informed and involved.
	+ He is half-way through teaching his Historical Jesus class.
	+ He will be attending two classes required for his ministerial fellowship in the next few weeks.

Old Business

Annual Giving Campaign – About 125 households have still not responded to the call for pledges for next year. Volunteers are beginning to make calls this week. Rich is projecting a pledge total of about $900,000 for this campaign, which will require significant budget adjustments. The CT discussed how to communicate with the congregation about this. Pete reported on the conversation at the Generosity Team meeting last week about how to rethink the process in the future. Pete is thinking of doing some research on various approaches this spring and summer leading up to convening a think tank in the fall to brainstorm new approaches.

* Releasing the Program Evaluation Committee report on membership – The CT agreed to wait to release the report to the congregation until we know more about what recommendations can be incorporated into the coming year budget. **Kathy will explain the delay to the committee.**
* Next steps on taking public actions – The revised policy is in place and the Board has asked what next steps the CT is planning to take. The CT agreed to order the UUA Love is Love banner and to consider organizing a public ceremony to hang it on Hunter Mill Rd.

New Business

* March Board dashboard and financial reports – Pledge income has dropped below budget and there is concern of a possible year-end cash deficit. The CT agreed to postpone the March contribution to the UUA and Central East Region and will consider additional cost saving steps if the trend continues in April. **Rich will prepare a report of new members that have not made a pledge.**
* Ministers’ Discretionary Fund report – The CT reviewed and approved the quarterly report of activity in this fund**.**
* Reach Campaign financial report – The CT reviewed this report covering activity through the end of March and projected amounts for each remaining project.
* Planned giving proposal – The CT affirmed the proposal, which is supported by the Generosity Team and the Endowment Fund Committee, to establish a planned giving committee and make changes to the bylaws to establish a new general endowment fund. The proposal and bylaws changes will be presented to the Board on May 2.
* UUCF representative to The Shepherd’s Center advisory council – The CT will recommend to the Board that Judy Gallimore continue to serve in this role.
* Birnbaum volunteer award – The CT agreed on a volunteer to receive this award this year.

Miscellaneous

The next meeting will April 26 from 1:30 to 4:30 p.m. to revise the 2017-2018 budget.

Prepared by Rich Sider