Coordinating Team (CT) Minutes

May 17, 2017

Present: Rev. David Miller, Rev. Laura Horton-Ludwig, Pete Krone, Ministerial Intern McKinley Sims, Rich Sider

Absent: Kathy Smerke Hochberg

The minutes from the 5/10/17 meeting were approved.

Unfinished Tasks (New tasks highlighted below.)

* No unfinished tasks.

Ministers’ Reports

* Rev. David Miller
	+ He has been busy with ministerial transition and recruitment planning in light of Laura’s departure. The Board approved the job description for her replacement and also decided who to invite to serve on the search committee at their meeting last night. The position will be for an initial 10-month period with the option to extend.
	+ The Board also approved moving forward on displaying the Love is Love banner along Hunter Mill road. The banner will be displayed in the Commons over Memorial Day weekend so congregants can see it before it is hung on Hunter Mill.
* Rev. Laura Horton-Ludwig
	+ Completed her training on congregation-based spiritual direction last week.
	+ Commented on the outpouring of support and encouragement she has felt since announcing her departure to candidate at the Williamsburg congregation. She will be gone May 20-28 for her candidating week.
* McKinley Sims
	+ Beginning to work on transitioning Social Justice Council work to David.
	+ The SJC is sponsoring a showing of the movie Gerry Rigged next week.
	+ The end-of-year young adult retreat is Jun. 3.

Old Business

Annual Meeting planning – Laura and David will recognize the Birnbaum volunteer award recipient at the meeting.

2017-2018 Budget and Operating Plan – The Board approved the budget and operating plan to go to the congregation for action at the Jun. 4 annual meeting. The CT discussed the projected year-end deficit and whether or not to hold back additional UUA and CER dues payments.

501(c)(3) application – Rich reported that VA state law requires a 25-day notice to amend Articles of Incorporation so it won’t be possible to make the changes necessary for the application at this year’s annual meeting**.**

New Business

* CT Annual Report – The CT reviewed the draft report and approved it with one change, which Rich will incorporate.
* Unity walk in D.C. Sep. 10 – The Muslim Liaison Group is asking for endorsement of their participation in this walk. **David will contact Rod Paolini to clarify what they are asking.**
* Jun. 7 meeting with the Refugee Resettlement Project committee – **Rich will ask the committee to prepare a written report of their recommendation with background** so the CT can be prepared for the meeting.
* Custodial accounts – Rich asked for CT feedback on inactive Custodial accounts. The Ministerial Scholarship Fund account will be maintained for future needs and the Misc. Event account balance will be used for congregational farewells for Rev. Laura and Carol Jensen.

Miscellaneous

The next meeting will May 24 at 1:30 p.m.

Prepared by Rich Sider