

Coordinating Team (CT) Minutes
June 7, 2017

Present: Rev. David Miller, Rev. Laura Horton-Ludwig, Kathy Smerke Hochberg, Pete Krone, Rich Sider

Guests: Rod Paolini, Karen Monroe, Nancy Meidenbauer, Ann King, Zubair Suri for the refugee resettlement update

The minutes from the 5/24/17 meeting were approved.

Unfinished Tasks (New tasks highlighted below.)

- No unfinished tasks.

Ministers' Reports

- Rev. David Miller
 - Attended the Sanctuaries DMV protest last week, which was attended by a good group of UUCF congregants.
 - Attended a People of Faith for Equality in VA lunch today.
 - The Assistant Minister search committee meets for the first time this Thursday. Committee members are Nancy Smith, Meetu Kaul, Peggy Hillman, Linda Zack and Rev. David.
 - Acknowledged the excellent contribution made this year by Ministerial Intern McKinley Sims.
- Rev. Laura Horton-Ludwig
 - Reported that she was officially called as minister at the Williamsburg UU congregation on May 28. Her last day in the office will be Jun. 18 but she will cover pastoral care needs through Jun. 30.
 - Reported that the Wellspring steering committee members are Lisa Taylor, Lydia Lewis, Pete Krone and Linnea Nelson (staff liaison). Barb Dutchak and Emily Kohler are new facilitators of new groups this year.
 - Linnea Nelson has written an essay to be published in Erik Walker Wikstrom's new anthology **Faithful Practices: Everyday Ways to Feed Your Spirit**, about her spiritual practice of chopping vegetables.
 - The 3rd annual UU congregation cluster RE training will take place at UUCF again this September.

Old Business

- Sewer project update – Rich reported on a number of problems that have emerged through the construction bidding process, including the need to make additional design changes and the projected cost of the project, which likely will exceed the budgeted amount. These issues may delay the project yet another year unless they can quickly be resolved. More specific information should be available by early next week.
- Refugee resettlement project – The guests listed above joined the meeting to review the current status of the work to assist a refugee family. The year of support ends in October and the family will not yet be fully self-supporting by that time if they stay in the apartment they are currently occupying. However, since another year would provide more stability for the family and allow more time to find higher paying

employment or a cheaper housing situation, the refugee resettlement committee recommended, and the CT approved, that UUCF extend the apartment lease and continue supporting the family with rent subsidy and other assistance for another year.

New Business

- Events Manager position – The CT reviewed and affirmed the job description for this half-time position, which will make it possible for the Dir. of Administration position to be reduced to three-quarter time. An interested candidate has already been identified, which will allow a more gradual transition between now and Sep. 1.
- Carpooling – A guest who has attended a few times communicated with staff this past Sunday about the lack of available parking and suggested the need to encourage carpooling to services on Sunday. While previous attempts to do that have not been successful, perhaps it's time to try again. **Rich will work on a plan.**

Miscellaneous

The next meeting will Jun. 14 at 1:30 p.m.

Prepared by Rich Sider