

Coordinating Team (CT) Minutes  
June 14, 2017

Present: Rev. David Miller, Rev. Laura Horton-Ludwig, Kathy Smerke Hochberg, Rich Sider

Absent: Pete Krone

Guests: Susan Bennett, Pippin Whitaker, Lily Reider for the 3<sup>rd</sup> service discussion.

The minutes from the 6/7/17 meeting were approved.

Unfinished Tasks (New tasks highlighted below.)

- Rich to work on a carpooling or alternative parking plan.

Ministers' Reports

- Rev. David Miller
  - Commented on the congregational annual meeting, which was well attended and generated good conversation about finances.
  - A group met last evening to formulate a plan and schedule for hanging the Love is Love banner along Hunter Mill Rd.
  - Planning has begun for fall congregational year start-up retreats for the Social Justice Council and Worship Committee.
  - Met with Pippin Whitaker, Ministerial Intern for next year.
- Rev. Laura Horton-Ludwig
  - Has been having a lot of goodbye meetings, which although sad, have been very affirming.
  - Attended the Ishtar dinner at UUCF last weekend – a lovely event with folks from the Rumi Forum.
  - The leadership dinner on Sunday night was wonderful – a good opportunity to thank outgoing lay leaders and welcome new.
  - Expressed appreciation to the CT for the opportunity to be a part of the team while at UUCF.

Old Business

- Assistant Minister search – The committee has interviewed three candidates and decided to collect references on two of the three. They will meet again on Jun. 27 to make a selection for recommendation to the Board.
- Sewer project update – Out of 6 companies invited to bid, only one chose to do so, which is an indicator that the project is not attractive to general contractors or their subs. As a result of this as well as unforeseen requirements from the County, the one bid received was significantly more than the amount budgeted for this project. The CT agreed to put the project on hold for yet another year to allow time to explore alternatives, either for increasing funding available, reducing the cost of the project, or bolstering the current septic system. **Rich will draft a communication to the congregation.**
- Water catchment/lawn repair project – Since the sewer project has been delayed again, the CT agreed to proceed with this project to create a much more attractive gathering area in front of the Program Building if the County Conservation Assistance Program grant for watershed improvements is approved.

- Property encroachment follow-up – The CT discussed two alternative approaches and agreed to pursue a negotiated settlement with the encroaching neighbors. **Rich will follow up through the attorney representing UUCF on this matter.**

#### New Business

- Pledge update and May financial report – Rich reported that the final 2017-2018 pledge amount is less than the figure used for budgeting purposes. That, coupled with the likelihood that we will end the current fiscal year with a deficit due to lower than expected pledge income, means we will need to monitor income and expenses closely and make adjustments in mid-year if needed. A year-end deficit will be covered from the operating reserve fund.
- 3<sup>rd</sup> service review – Susan Bennett, Pippin Whitaker and Lily Reider joined the CT for this discussion. Given the lack of clearly successful examples of 3<sup>rd</sup> services in other congregations, UUCF's prior experience with the Saturday service and a lack of capacity to take on a new initiative like this in the coming year, the CT and the task force agreed not to proceed at this time. Susan will prepare a report of their work for future reference. **The CT will instead focus on exploring parking and carpooling alternative to hopefully relieve the most pressing need.**
- CT quarterly goal report to the Board – **David will provide update information on activities related to area UU congregation collaboration and racial justice and Rich will update the other goal areas.** Given summer schedules, the report may not be completed until late July or early August.
- Website – Mary Lareau briefly joined the meeting to discuss the need to redo the UUCF website to make it more mobile device friendly. The CT decided not to pursue the upgrade at this point because of the tight financial situation.
- RE teacher training funding – Linnea Nelson joined the meeting to explain that she is proposing a Faithify campaign to raise funds for this training for area UU congregations in order to encourage more of the smaller area UU congregations to participate and to simplify the administrative work of charging for speakers, food and childcare services. The CT approved a Faithify campaign for this purpose.

#### Miscellaneous

The next meeting will Jul. 26 at 1:30 p.m. Urgent issues in the meantime will be handled through email.

Prepared by Rich Sider