

Coordinating Team (CT) Minutes
November 8, 2017

Present: Rev. David Miller, Sarah Caine, Kathy Smerke Hochberg, Pete Krone, Rich Sider, Ministerial Intern Pippin Whitaker

The minutes from the 11/1/17 meeting were approved.

Unfinished Tasks (New tasks highlighted below.)

- David to follow up with the Social Justice Council on how to resurrect the task force to define the process to be used to expend the Reach social justice set-aside funds.
- David will work with the RJSC to schedule Beloved Conversation training.
- David will talk with the Worship Environment Committee (WEC) to review options for the joys and sorrows candle stand.
- Rich will review the fund investment proposal with the Financial Oversight Committee.

Ministers' Reports

- Rev. David Miller
 - Pippin will serve as Interim Youth Coordinator during Courtney Firth's maternity leave as part of her internship responsibilities.
 - David will attend the WEC meeting on Nov. 12.
 - Commented on his report to the Board, noting that since writing it, he has added another event – a clergy gathering here at UUCF and then at NRA headquarters to commemorate the 5th anniversary of the Sandy Hook school shooting. He will be working with other congregations and ministers to plan the event.

Old Business

- Program Evaluation Committee – Kathy reported that the committee will be focusing on two priorities – who is being well served by the current program and who isn't and what are other congregations doing that might serve as best practice examples for UUCF.

New Business

- Disruptive behavior policy – The CT agreed to initiate the disruptive behavior policy in response to reports of alleged incidents and agreed on who to ask to serve on the investigative committee. **David and Sarah will inform the individual and David will ask the selected individuals to serve on the committee.**
- Holiday Bazaar banner – The Bazaar organizers have asked Rich to hang their banner to advertise the Nov. 17-19 event. The CT agreed not to remove the Love is Love banner so **Rich will use a temporary structure for the Bazaar banner.**
- Reach pledge statements and cover letter – The CT reviewed and approved a letter to go with Reach pledge statements reminding those with outstanding balances that the 5-year campaign ends in December and asking them to consider completing their pledge by Dec. 30.
- Staff paid vacation carryover – Rich recommended that the CT approve allowing staff to carry over one-week more than the policy allows this December because some staff were unable to take scheduled vacation due to the furlough in July. Because he

is personally affected by this decision, he left the meeting for the CT to discuss the recommendation.

Miscellaneous

The next meeting will be Nov. 15 at 1:30 p.m.

Prepared by Rich Sider