

Coordinating Team (CT) Minutes  
January 10, 2018

Present: Rev. David Miller Sarah Caine, Kathy Smerke Hochberg, Peter Krone, Rich Sider, Jenice Jones-Porter

The minutes from the 12/6/17 meeting were approved.

Ministers' Reports

- Rev. David Miller
  - Plans for the Social Justice Fund distribution are moving forward. A process for determining how the funds will be disbursed is in place.
  - Laura Weiss and **David** will meet with the choir to continue a process to provide feedback about worship and other areas of concern.
  - A number of Memorial Services have been planned and will take place soon.
  - Sarah Caine has agreed to serve as Assistant Minister for another year.
  - **David** will attend Laura Horton-Ludwig's ordination in Williamsburg, VA.
- Sarah Caine
  - The Newcomer Orientation will be held on January 27, 2018.
  - The Covenant Group launch will take place on January 21, 2018 after the second service.
  - Sarah will attend and audit a class in Chicago January 13-20, 2018.
  - An annual Healing Service will take place on February 21, 2018 at 7:00 p.m. in the Chapel. The service will provide an opportunity for people to reflect and release grief and frustration and things that are weighing heavily.

Old Business

- An update was provided on the disruptive person policy.
- The Partner Church Circle has requested to meet with the CT. A group from Szentgerice will be visiting UUCF next fall (last week of Oct.-first week of Nov.) and the group would like to inform the CT of their plans, including the visitors offering a service project to UUCF and/or the Fairfax County community and a "Hungarian Cultural Festival" at which the visitors will share traditional crafts, music, foods, etc. with members of our congregation and other UU congregations in the DC area.
- Letters were mailed out to active members and inactive members who have not completed their pledges. Responses were requested by January 22, 2018.

New Business

- The Innovation Committee will provide a presentation to the CT next week to discuss the evolution of ideas.
- The Property Tax assessment was reviewed and discussed.
- The Fall parking data has been completed and the results were discussed.
- **David** will meet with Laura Weiss to discuss the possibility of the choir and musicians carpooling or parking off site when they perform to free up parking spaces
- The orientation of the new Director of Administration, Jenice Jones-Porter is moving along.

- The Refugee Funding Project will take place during the month of February.
- **Peter** will send out the fundraising calendar to the CT.

Miscellaneous

The next meeting will be on January 17, 2018 at 1:30 p.m.

Prepared by Jenice Jones-Porter