

UUCF Board ZOOM Meeting Minutes  
January 2, 2018

Attending: *Board Members* - Paul Atelsek, Ashley Rothermel, Milo Valenzuela, Anthony Salvi, Peggy Hillman, Mary Butler, Karen Wolf, Kristine Keen, Jeff Snyder; *Ex Officio* - Rev. David Miller; *Staff* – A. Jenice Jones–Porter, Rich Sider; *Guests* – Steve Gold

Process Observer – Ashley

Check-In

7:35 pm

Spiritual Opening/Chalice Lighting – Jeff

Consent Agenda

- Minutes of December 19 Zoom meeting were distributed – Minutes adopted
- November dashboard report was distributed

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Meeting Agenda

Minister’s Report – Rev. David Miller

The transition of responsibilities from Rich Sider to Jenice Jones–Porter has begun and is going smoothly. It is anticipated that the gradual release of responsibility will wind down next week. As needed and pending availability, Rich can be engaged as a consultant once his official employment with UUCF ends.

December was a busy month, the Community Witness and Interfaith Clergy service at the National Rifle Association on December 14<sup>th</sup> and the four Christmas Eve services went smoothly.

Supplemental Endowment Fund Grant Request – Steve Gold

An out-of-cycle request to the Endowment Fund Committee was made by Assistant Minister Sarah Caine for \$5,000 to cover various expenses associated with her Ordination Ceremony scheduled for March 11<sup>th</sup>. Steve Gold described the discussion points the committee considered as they deliberated whether to consider the out-of-cycle request and whether and how aspects of the request fell within the domain of the Endowment Fund allocation guidelines and aligned with its goals. In the end, the Endowment Committee recommended a grant of \$2,500 to be used exclusively for guest speakers’ travel expenses.

The Board further discussed the same points with Steve Gold for clarification of the discernment process. A few further questions and considerations were also discussed.

Karen Wolf moved that the Endowment Committee Fund grant recommendation be approved. Milo Valenzuela seconded. Result of voting: motion passed.

Update on Board Goal #3 – Financial Communication – Milo Valenzuela, Jeff Snyder, Paul Atelsek & CT/Board Early Coordination on the 2018-19 Budget – Rich Sider

The Financial Communication Subcommittee shared an example, created by Milo, of a new format by which UUCF budgets, and/or budget options, might be presented and made openly available to the congregants, thereby supporting the Board goal of financial transparency. The Board was impressed by both the simplicity of the user interface and the clarity by which specific details can be included in the visualization.

If adopted, it is expected that UUCF Staff will be able to customize the software as needed. A discussion was held about the impact of using a new format such as this including: who would be involved in deciding if the format would be adopted, where it might be held, what data might be included, and when it might be employed. Initial thoughts were that next year's budget (FY 2018-19) might be the first focus. Therefore, further discussions were tabled until a draft of the 2018-19 budget has been prepared. At that time, a conversation with the CT (and other appropriate parties as determined at the time) will be scheduled to see if using such a format makes sense and, if it does, to plan a coordinated communication plan prior to the next pledge drive.

As the discussion concluded, it was noted that in all matters related to the communication of UUCF budget options prior to and during a pledge drive, it is essential to establish and maintain careful coordination with the Generosity Team.

Survey Concept Presented at Dec. 5 Board Meeting – Paul Atelsek

The topic of the survey David Heagy suggested be produced and sent out to the congregation was tabled and no action was taken at the Dec. 5<sup>th</sup> Board meeting because Milo could not be present and had requested he be allowed to join the discussion before a decision was made regarding possible action on the suggestion. At this time, the topic was readdressed and the discussion recommenced.

The discussion began with a summary of David Heagy's introduction of the suggestion and then thoroughly reviewed the nature of possible topics, the advantages and disadvantages of conducting, and the challenges of wording such a survey. The role and responsibilities of the Board were also reviewed.

The Board decided no action would be taken on David Heagy's suggestion. Paul will contact David to express again the Board's appreciation and gratefulness for the concern and devotion David shows for UUCF and for the time he took to prepare his thoughtful ideas.

Executive Session

Mary Butler proposed the Board go into Executive Session. Karen Wolf seconded the motion. Result of voting: Motion passed.

Mary Butler proposed the Board end Executive Session. Karen Wolf seconded the motion.  
Result of voting: Motion passed.

#### Board Observations – All

With his upcoming retirement, the Board reviewed the events planned to acknowledge the profound gratitude of the congregation for Rich Sider's services for the past nine years.

The desire to begin coordination of the 2018-19 budget as soon as possible was discussed and possible congregants who will be petitioned to assist considered.

#### Process Observer

Stayed on topics well.

Meeting Adjourned

9:37 pm

Next meeting: January 16, 2017

Spiritual Opening: Peggy

Process Observer: Jeff

**The mission of the UUCF Board of Directors** is to create an evolving vision and strategy that challenges the congregation to live its mission by nurturing relationships of love, respect and trust.

**Our Covenant as Board Members:**

We agree to treat each other and our work together with respect by:

- Making meeting attendance a priority, coming prepared, and following through on our individual commitments
- Contributing to an environment where it is safe to express differences, encouraging diversity of thought
- Actively listening with an open mind and speaking honestly and constructively while being aware of the “verbal space” we take up in the room
- Seeking consensus on each decision and speaking with one voice after the decision is made
- Committing to our personal spiritual growth
- Encouraging each other to grow spiritually and to enhance and apply our individual skills and talents

We agree to honor our responsibility to the Congregation by:

- Recognizing the limits of our understanding by seeking new ideas, guidance and input from others inside and outside the Congregation
- Actively making our decision processes and decisions as accessible and transparent to the Congregation as possible, while recognizing that certain information we receive as Board Members must remain confidential

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**UUCF Theological Statement of Purpose**  
**Practicing Love in Action; Trusting in a Larger Love**

**Our Vision/Mission/Ends**  
**Grow, Connect, Serve**

**Grow – Transforming Ourselves:** We grow as individuals and as a community through worship, service play and caring for one another, and thereby deepening our appreciation of the gifts of life and love.

- We gather in worship and in lifelong religious education and exploration to nourish our spirits, open ourselves to the holy and challenge each other to become our better selves.
- We grow in spirit and strength by working and advocating for social justice, spiritual practice and supporting each other through passages, grief and hardship.
- We celebrate our joys and grow through fun, fellowship and play.

**Connect – Transforming Our Community:** We connect to and care for our families, our congregation and our community.

- We live our values with love and compassion creating a diverse religious community united through fellowship and service.
- We give generously of our time, talent and resources in caring ministries with one another.
- We reach out to those who seek a spiritual home and connect them to a vibrant spiritual community, welcoming people of all ages, ethnicities, sexual orientations, political affiliations and abilities.
- We live our commitment to the inherent worth and dignity of every person, and to just and compassionate human relations, committing ourselves and our resources to help our neighbors and the community in which we live.

**Serve – Transforming the World:** We serve our world through our work and commitment.

- We champion civil, economic and environmental justice in our community and in the world.
- We, as grateful stewards, nurture and care for our human, financial, physical and natural resources, holding them in trust for ourselves and future generations.