

Coordinating Team (CT) Minutes  
January 24, 2018

Present: Rev. David Miller, Sarah Caine, Kathy Smerke Hochberg, Peter Krone, Pippin Whitaker, Jenice Jones-Porter

The minutes from the 1/17/18 meeting were approved.

Unfinished Tasks

- **David** will meet with Laura Weiss to discuss the possibility of the choir and musicians carpooling or parking off site when they perform, to free up parking spaces.
- **Peter** will send out the fundraising calendar to the CT.

Ministers' Reports

- Rev. David Miller
  - David, Sarah and Pippin are working on launching the Covenant Group.
  - The Lay Ministers conducted a good meeting. It was very effective.
  - **David** is working with the Social Justice Council to determine how to spent \$150,000 that they received. They are planning to create a committee to solicit proposals by the previously developed process.
  - David is continuing to work with Jenice to orient her as Director of Administration.
  - David was interviewed by NBC. The topic was should Guns be allowed in churches.
- Sarah Caine
  - **Sarah** is planning to meet with the Covenant Group Program to plan the relaunch at a later date.
  - Sarah is in the process of planning a Spiritual Liaison program. The purpose of the program is to connect prospective, new and existing congregants with informational guidance and mentoring around their service, spiritual journey, and sense of belonging. Volunteers are needed. A vetting and training process has been created.
  - A New Comer orientation is planned for February 4.
  - **Sarah** is preaching on Sunday and meeting to plan her ordination.
- Pippin Whittaker
  - The Young Adult group is going well. They are learning how to develop a project by working on the Hypothermia program. On February 4th they will hold a worship planning meeting for the April 15 service.
  - **Pippin** will work with High School students in RE to teach them about peer support.

**Pippin** is supporting **David** in developing a team to lead the Congregation in developing a covenant. An informational session has been planned for January 31<sup>st</sup>.

#### Old Business

- An update was provided on the disruptive person policy. An e-mail was sent out to the congregation. An e-mail will go out to RE families today. A meeting has been planned with the disruptive individual for January 30<sup>th</sup> to discuss requirements to move into a right relationship with the church.
- Plans for the septic system and window upgrade are moving forward.

#### New Business

- The CT determined that they would rehire traffic officers to direct traffic from the church parking lot after Sunday services.
- **Jenice** will contact interested volunteers about developing a Health & Safety Committee to focus on the health needs and wellbeing of the congregation.

#### Miscellaneous

The next meeting will be held on January 31st at 1:30 p.m.

Prepared by Jenice Jones-Porter