**Unitarian Universalist Congregation of Fairfax**

**Operational Policy**

**Subject: Snow or Weather Cancellation Number: III. K.**

**Effective Date: Jan. 15, 2019 Approved By: Coordinating Team**

**Policy**

The safety of UUCF congregants is of utmost importance. Worship services, Religious Exploration (RE) and other activities will be canceled if it is determined that conditions are unsafe for travel. Generally, UUCF will cancel services and other activities if the Fairfax County Parks and Recreation Department closes its recreational facilities. However, other factors may result in a decision to close that are independent of Fairfax County Parks and Recreation.

**Procedures**

1. The senior minister, in consultation with the operations manager, may decide to close the campus and any activities happening on campus, including worship services. If neither of them is available, the assistant minister may make that decision. The senior minister, in consultation with the director of Religious Exploration (DRE) and/or the operations manager may cancel RE classes.
2. A decision to cancel worship services and/or RE will be made on Sunday by   
   7 a.m. Decisions about closing evening activities will be made by 4 p.m.
3. As soon as a decision is made to cancel any activity, the operations manager or senior minister will ask communications staff to place a notice on the uucf.org home page. If the operations manager or senior minister are unavailable, the assistant minister will contact communications staff to post a message.
4. If weather conditions are questionable but worship services, RE or other activities will continue as normal, the operations manager or senior minister will ask communications staff to place an announcement on the uucf.org home page. If the operations manager or senior minister are unavailable, the assistant minister will contact communications staff to post a message.
5. If staff resources are available, weather-related notices may also be emailed and/or placed on UUCF social media.