

UUCF Board Meeting Minutes

August 7, 2018

Presiding: Anthony Salvi

Process

Observer: Milo Valenzuela

Secretary: Rich Williams

Attendees: Anthony Salvi; Betsy Bicknell; Ashley Rothermel; Paul Atelesk; Peggy Hillman; Rev. David Miller; Rich Williams; Kaye Cook; Scott Kestner, Milo Venezuela

Check-In 7:34 PM

Spiritual Opening/Chalice Lighting Scott Kestner

Minutes of July 17TH Peggy Hillman

– Approved/Adopted

Minister's Report Rev. David Miller

– Flooding Damage Update: "Insured Damage" – Sanctuary Building flat roof and cedar shingle roof leaks (flower, chair/table, HVAC, cloak and back storage rooms). Numerous leaks in the flat roof over the years had been patched. Insurance company negotiating with the contractor. "Un-Insured Damage" – Sanctuary cedar shingle roof leak damage has exposed extensive plywood rot when water soaked ceiling tiles caved collapsed. Collapsed walls and mold also discovered. Administrative Building damage around outside windows behind walls in downstairs bathrooms included soaked walls full of mold and damp carpeting. A very preliminary estimate for the repair of uninsured damage could be \$60,000-\$100,000. Financing considerations might include (1). Operating Reserve, (2). Capital Reserve, (3). Line of Credit, (4). Endowment Fund, (5). Congregation urgent need plea. We will not be doing a cedar shingle roof replacement.

Paul – Have we looked at the insurance policy to make sure where the line is drawn, vis-à-vis what is insured and what is excluded? Similarly, we should re-evaluate our coverage.

Ashley – I will have my husband (Charlie) to speak with Jenice regarding the policy.

– March on the NRA: Went very well. First time that the street was closed.

– The Hope of Our Promise: (?)Almost ready.

– Racial Justice Steering Committee Retreat: Working with Cedar Lane Assistant Minister Rev. Katie Romano Griffin on this event.

– Annual Physical: Your Senior Minister is in good health.

– Communities of Trust: Will be doing Shift Happens with this group.

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- UUMA Collegial Development Team: Retreat in Chicago in September.
- Innovation Fund Grant Project: Tyler Coles has accepted the Young Adult Community Leader position.
- Conference: On January 26, 2019, there will be a regional conference dealing with race issues. We are inviting anyone interested from across our region (leadership and congregants).
- Office Painting: This project was well done.
- Generosity Team: Kicking off soon. Also want to re-energize planned giving program.

Request for Information/Response

Anthony Salvi

The coordinated (Board, CT and Racial Justice Steering Committee) response to the letter from four congregants on white supremacy was directed to Bob Hatfield with the request to forward to the others. Further discussion regarding their views was offered in the letter.

Spiritual Practices for the board

Anthony Salvi

A discussion on incorporating spiritual practices into board meetings considered: a focus on our work as a spiritual practice and not individuals' spiritual development; pausing in the middle of meeting to engage in a spiritual practice (e.g., a guided meditation or centering to ensure our work is in alignment with our covenant/vision/mission); or have the member assigned for a spiritual opening to present a spiritual practice.

Rev. David offered to forward copies of *The Characteristics of White Supremacy Culture*, suggesting that we incorporate discussions on selected characteristics into our spiritual practices. This would provide the board with the opportunity to model what we will expect the congregation to emulate. Suggest a spiritual practice and 10-minute discussion on selected white supremacy characteristic(s) for future meetings.

Board Retreat

Anthony Salvi

The Friday evening dinner (October 5th) is set. For Saturday, October 6th, will check on availability of Accotink or Sterling UU churches or consider Anthony's offices in Tyson's.

David – The facilitator that he contacted is unable to come.

Digital Assets

Milo Venezuela

Looking into document flow and management. Possibility for our use of Google Drive or Google Drive / Non-Profit Account. A system whereby documents can be reviewed/edited online in real time would be good. Also having calendar, accounting and task assignment features.

Ask Karen to assign administrator permissions to Anthony. The practice going forward would then be for each new president to have administrator-level permissions and assign/delete as appropriate at the start of each board year.

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Preparation / Approach to Evaluation Committees

Anthony Salvi

Need to start earlier ≈ get the process started now. After the board retreat, divide into the three teams. If the CT's objectives for the coming year are not established until October/November (following their retreat), it may be too late into the program year.

Recommend that the assessment process commence in March.

Forward the 2017-2018 CT evaluation and the proposed *UUCF Coordinating Team Process* for review at the next board meeting.

DRE Search

Rev. David Miller

Rev. David will be working on this with the search expected to begin soon.

Board Observations

Peggy – There is a signature transfer process for the new board that needs to be completed. Specifically, new members will need to review and sign the *UUCF Conflict of Interest Policy* document. I will forward copies of the document.

Process Observer

Milo Valenzuela

The conversation was agreeable and respectful. There were no procedural issues.

Adjourned

9:34 PM

Next Meeting

Date: August 21, 2018

Spiritual Opening: Paul Atelsek

Process Observer: Peggy Hillman

Respectfully Submitted: Rich Williams, Board Secretary
