

Unitarian Universalist Congregation of Fairfax  
Board of Directors Meeting Minutes  
April 2, 2019

Presiding: Anthony Salvi

Process

Observer: Ashley Rothermel

Secretary: Betsy Bicknell, for Rich Williams

Attendees: Betsy Bicknell; Scott Kestner; Kaye Cook; Milo Valenzuela, Paul Atelsek; Rev. David A. Miller; Anthony Salvi; Ashley Rothermel; Peggy Hillman (Rich Williams absent)

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Check-In 7:30 PM

Spiritual Opening/Chalice Lighting: Paul Atelsek

*Love is the New Religion/The Spiritual Conspiracy/The Silent Revolution* – by Brian Piergrossi

Minutes of March 19th Meeting Anthony Salvi

– Approved/Adopted As Amended

Board Agenda Planning Item: The proposal and agreement is to proceed with one meeting each month focused on board business and the second on strategic planning. Apr. 2 was planned for strategic planning, but we conducted considerable business.

I. Minister's Report

- Celebration of Life of Flori Diaz and Vladimir Ralda was held Mar. 31. Service was in Spanish and English. Rich Sider gave the eulogy, in Spanish and English. Steve Gold will support Flori and Vladimir's daughter Stefani in court proceedings and will help with dispersal of GoFundMe donations.
- Bill hired a cleaning service for routine cleaning. Jeff Young is working, as needed, to support Bill with setup for various activities. It's uncertain whether and when other congregants will be able to support setup.
- Bill sent RfP for roofing and small carpentry work to 12 roofing companies and got no bids. The RfP will be sent to general contractors who may be more able to complete the carpentry work.
- Painting of Admin. Building basement bathrooms and Sanctuary will take place next week.
- Work on the septic system is complete. A fence will be constructed around the aboveground cover of the pumping station.
- Kristin Moyer and Victoria Maldonado agreed to co-chair the Worship Committee. A candidate for the Property Stewardship lay ministry was identified. Still working to identify a new Lay Minister for Membership and Outreach.
- A candidate for assistant minister will be interviewed Apr. 4-9. Additional candidates are expected to be identified after Apr. 8, when the second-round names are released.
- The Annual Giving Campaign has generated more than 80 pledges for \$280,000; 15-25 new pledges; most continuing pledgers increased the amount pledged. Expect 350-360 more pledges. At the end of the campaign, the board and Generosity Team will contact: pledge not clear; previously pledged, but no 2019-20 pledge; not yet completed their 2018-19 pledge (contact in June).

II. Discussion of CT Selection

- Kathy Smerke Hochberg's term ends Jun. 30. Pete Krone's term lasts one more year.
- As set out in the governance manual:
  1. The CT shall be composed of the senior minister, the associate or assistant minister, the director of administration, and two lay members.
  2. The lay members shall be appointed by the board in consultation with the CT, and shall serve at the discretion of the board, except that no lay member may serve more than two consecutive 2-

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year terms.

3. A prospective lay member shall normally have been a member of UUCF for at least 3 years and be willing to serve in the position for a full 2-year term.

III. Long-term leases

- The board discussed the possibility of long-term leases with UUCF's tenants and authorized Operations Manager Bill Braband to attempt to negotiate such leases with Hunter Mill Montessori School and Compass Home School.
- Paul Atelsek moved that the board approve this authorization, Milo Valenzuela seconded, and the board approved the motion 8-0.

IV. Update on Easement. Paul Atelsek updated the board on his progress.

V. Continue Strategic Discussion and Action Plan Update

- We continued discussion of possible ways to more fully use our space and buildings to further our mission. Anthony gave a homework assignment: sketch out a radical, a moderate and a stable idea for the future of UUCF.

VI. Scott Kestner explained that each year, UUCF typically hires an outside, third-party auditor to conduct a "compilation" of our financial records. This is similar to but not as detailed as a full audit. Because of the transition from our former executive director, Gayathri Tillekeratne (finance manager) and Joanne Schneider (comptroller) think a financial review at this time would delay the completion of the transition. The Financial Oversight Committee recommended to the board that there be no third-party financial review in 2019 but that we have a full audit in 2020 and that the \$5,000 budgeted for the 2019 review be rolled into the next year's review for a total of \$10,000 for a full audit in 2020 and instead of the compilation next year. Ashley Rothermel so moved, Peggy Hillman seconded and the motion passed 8-0.

III. White Supremacy Discussion

- Deferred

Board Observations

- None

Process Observer

Ashley Rothermel

- The meeting generated good discussions. We approved an approach for the Montessori School lease with a less than unanimous vote, but re-opened discussion, listened and came up with an approach that passed unanimously.

Adjourned

9:30 PM

Next Meeting

Date: April 16, 2019

Spiritual Opening: Betsy Bicknell

Process Observer: Paul Atelsek

Respectfully Submitted: Betsy Bicknell

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