

Coordinating Team (CT) Minutes  
Sep. 18, 2019

Present: Rev. David Miller, Bill Braband, Pete Krone and Gina Wells (via phone)

**Old Business**

- Bill Braband presented an adaption of the UUCSD animal policy that was discussed the previous week. There were a few recommendations and the policy will be further edited and presented again at a future meeting.

**New Business**

- Pete Krone presented the fundraising calendar for the year – and he stated that it will evolve over the year and he will maintain it and keep the CT up-to-date. The Chili Cook-Off fundraiser needs new leadership and the search continues to find a people to take on this project. Further discussion on the feasibility and interest are needed and will be addressed at future meetings.
- A personnel matter was discussed and the CT was informed and advice sought on the actions needed to resolve the issue.
- The 2020 auction theme was submitted to the CT, which approved it unanimously. The chairpersons will be informed.
- Bill Braband presented an update on the streaming AV equipment. The equipment's age seems to be a factor in the failure rate of the system. On Sep. 15, a key piece of the of the automation equipment failed and the system, while still partially operational, must be operated manually and thus the final product seen over the internet is limited. The costs are substantial to replace and the wisdom of repair or replace is the issue. Further discussion is needed and additional input will be sought from outside contractors.
- The Program Building fire alarm panel needs to be replaced and Bill Braband received a quote from our current fire alarm service company. The implications of replacing before the panel fails or waiting until necessary were discussed and the CT agreed this needs to be a priority and to get additional quotes and timing of replacement. Further discussion is needed.
- Traffic circle quotes were analyzed and the CT was educated on the state of the entire parking lot and traffic circle. Its replacement is part of the Roofapalooza capital campaign and hopefully funds will be available to address this issue.

The next meeting will be held Oct. 9, 2019.

Prepared by William Braband