

**Coordinating Team (CT) Minutes**  
**Jan. 29, 2020**

**Attendees:** Rev. David A. Miller, Pete Krone, Gina Wells, Bill Braband

**Roundtable Discussion:**

The current status of the Auction was discussed.

**Old Business:**

Bill provided the status and updates for the following items:

- UUCF will provide the Unitarian Universalist Association with a monthly health insurance report.
- The fire alarm fixes and efforts to make necessary changes. He will contact local churches to inquire about their respective fire alarm companies.
- The permit for the Hypothermia Shelter has been provided to UUCF.
- The Sanctuary roof was finished but there was a problem with gutter drainage resulting from excessive rainfall. A fix was in process that would allow larger collection and drainage of water. In addition, repairs to the adjoining roof will be made to prevent leakage into the Legacy Room.
- The traffic circle in front of the Sanctuary Building will be repaired and striped in the spring, weather permitting. Signage around the circle will be replaced at this time. In addition, the parking lot will be sealed and striped in the spring, weather permitting.

The CT approved the Expense Reimbursement Policy re-write.

**New Business:**

The CT approved the Right Relations Policy. Pete will incorporate the policy into the existing Disruptive Behavior Policy and present it to the CT at the next meeting.

Discussion was held on the Climate Action Group's proposal to offer glass recycling at UUCF. Rev. David requested the group meet with the CT to discuss its vision, ideas and activities and for everybody to understand what support the CT may provide.

The next CT meeting will be Feb. 5, 2020.

Prepared by Peter Krone