

**Unitarian Universalist Congregation of Fairfax  
Board of Directors Meeting Minutes**

**Call To Order:** 7:00 p.m., Apr. 7, 2020

**Presiding:** Scott Kestner

**Secretary:** Matt Higgins

**Attendees:** Kaye Cook, Rich Williams, Matt Higgins, Ashley Rothermel, Rev. David Miller, Betsy Bicknell, Darryl Branting, Mark Magee

**Absent:** None.

**Spiritual Opening/Chalice Lighting:** Darryl

**Board Minutes:** Matt

- The Mar. 17, 2020, and Mar. 31, 2020, minutes were unanimously approved per edits advised.

**Check-Ins:** All

**Minister's Report:** Rev David Miller

- The Paycheck Protection Program loan application was submitted on Mon., Apr. 6.
- The response from the email requesting pledge payments was successful and has shown a good response. Gayathri is still calculating the final numbers.
- The first week of text-to-give went well this past Sunday.
- Out of 84 pastoral care groups, we have identified about 60 leaders. Rev. Alice King, Kendra Niehaus and Mary Foster are working this effort. Other congregations throughout the country are seeing an impact in member sicknesses and death, although this has not impacted UUCF directly yet.
- The Auction has brought in about \$30,000, although initial estimates were around \$50,000. More work is needed to figure out the discrepancy. The buy-it-now after-Auction marketplace will not happen given the campus closure.
- RE numbers are very good, so much so that we are running out of Zoom host accounts. Diana will ask RE teachers to move some meetings to days other than Sunday.

**Treasurer's Report:** Darryl

- No significant updates from several weeks ago.
- Income for March was significantly down due to the campus closure. However, expenses were also down and nearly matched the lower income.
- Darryl attended the Endowment Committee meeting recently. Currently, there appears to be no feedback loop after the completion of an Endowment Fund Committee grant.

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In previous years, however, the Endowment Fund Committee did receive a report of each complete grant.

**Annual Meeting:** All

- The board discussed holding our Annual Meeting. Nationally, there is not a specific consensus, and different congregations are taking different approaches. The board's consensus is to hold an annual meeting via Zoom on Sun., Jun. 7, barring any unforeseen circumstances.
- Awards, amending bylaws, elections, vote to ordain John Monroe, vote on the social justice resolution will be topics on the agenda. The traditional budget vote conducted at the Annual Meeting may or may not be on the agenda pending the current crisis and further discussions by the Generosity Team.

**Social Justice Resolution for Review and Endorsement:** Kaye

- Motion to endorse social justice resolution for discussion for voting at Annual Meeting, Kaye. Seconded, Darryl. Motion approved.

**Bylaws Updates:** Scott

- Do we want the bylaws subcommittee to work into the bylaws language to suspend the bylaws? General consensus was no. However, Betsy will do a scrub of the bylaws and suggest additional changes that should be made to handle emergency situations.

**Next Steps on Ordination of John Monroe:** Rich

- Rich spoke to John Monroe. John's ordination date is slightly up in the air, and the date may be pushed to the right. If the date is pushed, then we could include a vote at the Annual Meeting to approve John's ordination.

**Open Enrollment:** Scott

- The Generosity Team will meet on Wed., Apr. 9, to discuss next steps.

**Budget for 2020-21:** Scott

- The pandemic is expected to peak in late May. It would be difficult to set a new budget prior to completing Open Enrollment. At this point, it is too soon to figure out how things will shape up; the board will continually revisit each board meeting.

**Focus Groups:** Scott

- While we could technically do focus groups via Zoom, the general consensus is that there is too much anxiety and change currently to achieve useful feedback.

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**Board Auction Dinner:** Kaye

- Our board dinner on Jun. 6 will be canceled. Betsy will contact Auction winners to tell them the date has been pushed back.

**Other Board Observations:** All

- None

**Process Observer:** Mark

- The meeting process went well with no cross talk. The board is adapting well to the virtual environment.

**Next Meeting:** Apr. 21, 2020, 7 p.m. via Zoom

- Spiritual Opening: Betsy
- Process Observer: Rich