

Plan for Grounds Maintenance and Safety Protocols During COVID-19

Issued by: Property Stewardship Council (PSC), June 29, 2020

1. **Who may participate:** The health and safety of the UUCF congregation, staff and the wider community are the PSC's top priorities. When considering whether to volunteer for a UUCF grounds workday, people should consider their risk factors and prioritize their health and safety. For the safety of others, anyone in the following categories should not volunteer for grounds maintenance activities:
 - a. You were ordered by a doctor to be tested for COVID-19, even if the test has been ordered as a precaution or to rule it out, and test results are pending.
 - b. You elected to get tested on your own and tested positive or test results are pending.
 - c. Someone with whom you have had direct prolonged contact (defined as less than 6 feet apart for 15 minutes or more) has COVID-19 or has been medically directed to be tested for COVID-19 and the test results are positive or pending.
 - d. You have been directed to quarantine by a doctor or public health official, even if you are asymptomatic.
 - e. You or someone you cohabit with have had within the past 14 days any CDC-listed symptom of COVID-19 (fever, chills, cough, shortness of breath/difficulty breathing, fatigue, unexpected muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea)
 - f. You have ever tested positive for COVID-19 or COVID-19 antibodies, even if you are asymptomatic and it was more than 14 days ago.
 - g. You have within the past 14 days been exposed to someone who has been diagnosed with COVID-19 or tested positive for COVID-19 antibodies.
2. **Facilities unavailable:** The UUCF buildings will remain closed during grounds maintenance workdays and no restrooms will be available. Volunteers must bring their own water, supplies and first aid equipment, and should plan their work schedules so that they do not need restroom facilities.
3. **Work Areas and Physical Distancing:** Each workday will have designated work areas. There will be a limit of one "cohabitating group" per area, and areas will be well separated by a minimum 10 feet (e.g., parking lot beds on either side of the main driveway). Volunteers must maintain 10 feet of distance from volunteers they don't live with at all times while on campus, except when rendering emergency assistance. Groups working in adjacent areas should maximize the distance between them by avoiding working simultaneously at the near ends of their respective areas.
4. **Masks:** All participants must have masks on their person. In case another volunteer needs emergency assistance, volunteers may render emergency assistance only after they don their masks. Any emergency assistance must be reported to the person in charge. Mask-wearing is encouraged if volunteers are working or passing at the minimum 10 feet distance - at other times mask-wearing is optional. Persons who live together may pass, work side-by-side and render emergency assistance to each other without masks.

5. **Number of Volunteers:** The PSC will limit the maximum number of volunteers working on campus at any time to 10 (including the person in charge). No one will ever be on campus alone doing grounds work. There will always be at least two people working on campus for safety in case of accidents.
6. **Tools:** Volunteers need to provide their own tools. Use of UUCF wheelbarrows is permitted, but handles must be sanitized before and after each use. The PSC will ensure that disinfecting wipes are available for this purpose.
7. **Sign up:** Volunteers must sign up in advance so the PSC can plan work areas and limit numbers.
8. **Record Keeping:** The PSC will keep records of who was on campus for each workday and which areas they were assigned to in case contact tracing needs to be done later.

Revisions

This plan and its safety protocols were drafted to ensure an extra margin of safety, given the uncertainties about COVID-19. It will be updated at the discretion of the PSC.

Note: Plans for subsequent workdays must be submitted in advance via email to the CT for approval. The safety protocols above apply to all workdays until the protocols are revised. If they are revised, the revised protocols will be submitted to the CT for approval.