

## Coordinating Team (CT) Minutes

Jun. 3, 2020

**Attendees:** via Zoom - Rev. David Miller, Pete Krone, Gina King, Bill Braband

Rev. David announced that there would be a social justice demonstration in Vienna on Sunday at 2 p.m. to mark the death of George Floyd.

Rev. David reported that the board endorsed the CT's proposal for SPARK.

The current pledges were 231 for \$591,000. The Generosity Team meeting to address final calls is scheduled for Thu., Jun 4.

Bill addressed five items –

- Montessori agreed with UUCF's position on their trial run opening for June. Montessori would have a state inspector review the facility and plan before any children are in attendance.
- Hot Meals wanted to use the Sanctuary Kitchen to prepare meals for distribution. The CT agreed that the UUCF facilities would remain closed and that any meal preparation would have to be done in individuals' homes.
- A low-cost camera system to cover the main parts of the UUCF campus during the pandemic shutdown. Bill demonstrated the current cameras and the CT authorized \$400 from UUCF reserves for additional cameras.
- The fire alarm system in the Sanctuary was not performing accurately and technicians from the company are to be at UUCF at 6 a.m. Friday to assess.
- The HVAC in the Library was not functioning and needed to be repaired/replaced. It was suggested that the doors to the upstairs remain open to allow air conditioning to flow to the lower level.

A Property Stewardship campus work day was discussed. The CT agreed that Bill would communicate back to the PSC that UUCF buildings would remain closed and that physical distancing by any of the volunteers was required.

The next CT meeting will be Jun. 10, 2020.

Prepared by Peter Krone