

# **UUCF Board of Directors Meeting**

## **Nov. 17, 2020**

**Call to Order:** Nov. 17, 2020, 7 p.m.

**Presiding:** Mark Magee

**Secretary:** Meredith Carr

**Attendees:** Meredith Carr, Rev. David Miller, Scott Kestner, Matt Higgins, Lydia Lewis, Mark Magee, Susan Bennett, Rich Williams, Darryl Branting, Kaye Cook, Vicky Maldonado, Tom Hazzard

**Absent:** None

**Welcome:** Mark Magee

**Spiritual Opening/Chalice Reading:** Lydia Lewis

**Check-in:** All

**Discussion regarding nominations:** Tom is attending to discuss the ongoing process of finding candidates for the different positions for the 2020-21 congregational year.

- The following steps are ongoing:
  - Reaching out to Mary regarding a list of leaders.
  - Asking congregants if they are interested in serving.
  - The Nominating Committee will follow up with a list of candidates by Dec. 4 with a list of suggested names.
- Do we want to continue presenting a non-competitive slate of candidates? It may be important this year because we have less individual interaction so it would be harder for people to know all the candidates.
- We want to make sure we are working toward a paradigm of trust with these nominations.
- Tom will reach out to the committees to make sure they have lists of qualifications.
- Mark suggests that we should point out to potential board members that we are a policy and mission board, not an operational board.
- We want to make sure the people involved have a healthy relationship with the congregation and anyone with finance experience because of the treasury position opening up.

**Board Minutes:** Accepted by consent after review

**Minister's Report:** Rev. David Miller

- The telethon is going to be a very big deal with lots of planning and artists involved.
- There are lots of holiday things in the works.
- Tyler is preparing to depart and SPARK will shut down.
- There will be a virtual staff party.
- There will be a food drive on Dec. 13 and anyone can also come then and pick up their holiday gift bags.
- On Nov. 18. senior ministers from the Potomac Partnership (PP) are meeting with Jay Pacitti from the Unitarian Universalist Association to discuss major gift seminars/presentations and the Legacy Giving Team will join the discussion in the future.
- The end-of-year giving committee will meet this coming Thursday.
- Adrian has started on the Coordinating Team and Pete has completed his work.
- The staff will get a tree and holiday altar decorations set up at 12 p.m. on Nov. 29. Congregants can add ornaments and other decorations.
- On Dec. 27 Rebecca Benner will be doing the service.

**Treasure Report:** Darryl Branting

- Rent is very low as expected, the Montessori is behind but paying.
- The income is as expected, connections are staying about the same, which means people are still participating in services, staying for the breakout rooms and kids are still attending RE.
- We have added Dave Culp to the Financial Oversight Committee.
- There is no change in the Payment Protection Program loan status. We've supplied everything they need, just waiting to hear back.
- We got approximately \$2,600 back from the insurance company because it does not need to cover as much workman's compensation.
- Gina and Joanne looked at refinancing the loan but we wouldn't save enough money to cover the fees.

**Other Business:**

- They are currently getting bids on repairing the walkway to the Memorial Grove, the lowest bid is coming in around \$12,700, we have \$7,100 left over from Roofapalooza and the remainder would come from the capital reserves.
- Motion to approve the CT entering into a contract of this amount.

- Scott Kestner makes motion to approve; Darryl Branting seconded the motion, all in favor.
- Lydia Lewis makes a motion to approve the minister's housing allowance in the budget for the amount of \$46,000, Susan Bennett seconded, all in favor.
- The PP leadership has put together a statement of support regarding the collaboration for boards to circulate to their congregations. Scott Kestner makes a motion to approve the statement, Kaye Cook seconded, all in favor.
- We've added a section about the PP to the UUCF website.
- There are lots of good candidates for the assistant minister position, up to six or seven potential that the committee is interested in interviewing. This is a stronger group than last time.
- Four interviews are already scheduled.
- There will be two rounds of interviews and a meeting with the staff before the committee makes a recommendation.
- The board will have final approval of the candidate.
- The rapid response team is coordinating with River Road as they are closer and willing to provide a safe space.
- We are cautiously optimistic that the transition will happen smoothly.
- We want to hold a meeting or town hall with the congregation this winter, Jan. 24 after the worship service looks like the best date.
- We need to make sure things are focused and on-topic.

**Board Observations:**

- GA is going to be online this year.

**Process Observer:**

- Having guests brings more focus to our meeting at times.
- We had to change the agenda and that was OK.
- We got bogged down on the CR discussion.
- We came to a good consensus about the town hall

**Next Meeting:** Dec. 1, 2020

**Spiritual Opening:** Meredith Carr

**Process Observer:** Darryl Branting

**Adjourn:** 9:08 p.m.