

## **Coordinating Team (CT) Minutes**

### **Jan. 27, 2021**

Attendees: via Zoom - Rev. David Miller, Gina King, Bill Braband, Adrian Hendricks and Rev. Christin Green

The following were addressed:

1. The CT discussed the COVID reopening plan. A task group is to be formed in conjunction with the River Road Congregations COVID-19 Committee. This task group will identify the criteria necessary to re-open our facilities and provide a safe space to meet in person. The task group will also look into the risks and issues involving staff.

Gina King will be the leader of the UUCF portion of the task group along with Bill Braband as staff representative – Meredith Carr will be approached as the board liaison.

2. The potential renters draft lease was discussed, and items will be added to the lease pertaining to shared space and COVID-19 precautions.
3. The budget as it pertains to Payment Protection Program loan status and forgiveness. Was the last topic for discussion and replacing the rental income gap.

The next CT meeting will be Feb. 3, 2021.

Prepared by Bill Braband