

Coordinating Team (CT) Minutes

Feb 3, 2021

Attendees: via Zoom - Rev. David Miller, Gina King, Bill Braband, Adrian Hendricks and Rev. Christin Green

The following were addressed:

1. Bill Braband updated the CT on the status of the roof leak and repair/replacement in the Sanctuary Commons. Two contractors have been asked to give quotes for replacement. Repairs must wait until more favorable weather conditions.
2. The lease update with the potential renter continues with a discussion on a letter informing the congregation and when to release.
3. Standard operating procedures W9s and hiring of persons by the church and who should obtain and when.
4. HVAC system replacement - awaiting a quote from our service contract vendor. A question was raised as to the PSC involvement in the research to cost/return benefit from higher efficiency units going forward.
5. Bill Braband is to talk with Lay Minister for Property Stewardship Paul Atelsek to start actively attracting members to the Property Stewardship Council to help with analysis.
6. Bill Braband is charged with contacting the leaders of the Hypothermia Prevention program to make sure they are complying with the CT guidelines for use of the Commons to package food for the guests that are housed off-site.

The next CT meeting will be Feb. 10, 2021.

Prepared by Bill Braband