

Coordinating Team (CT) Minutes

Mar. 3, 2021

Attendees: via Zoom - Rev. David Miller, Gina King, Bill Brabant, Adrian Hendricks and Rev. Christin Green

The following were addressed:

1. Discussed the timing of sending a letter to the congregation about the Siena School signing a lease with UUCF. It was agreed that the letter would go out via email either Thu., Mar. 4, or Fri., Mar. 5.
2. HVAC replacement with air changers and SEER rating was discussed as to the cost benefit vs. the energy savings over the life of the unit. Further investigation is necessary prior to the next replacement.
3. Budget discussion as to when it was necessary to have a draft budget and the process going forward.
4. Staffing needs as it pertains to the Potomac Partnership and future involvement.

There will be no meeting on Mar. 10.

The next CT meeting will be Mar. 17, 2021.

Prepared by Bill Brabant