

UUCF COVID-19 Guidelines for UUCF-Sponsored Indoor and Outdoor Activities

Coordinating Team Approved: Jun. 24, 2021

Starting Jul. 19, 2021, UUCF will be open for small and large outdoor gatherings and small indoor gatherings, with the following requirements.

Campus Locations Available for Outdoor Gatherings

UUCF guidelines allow for use of the following spaces on campus for meetings:

- **Location 1** - Deck area outside of the Sanctuary (suitable for up to 12 individuals)
- **Location 2** - Patio area outside the Administration Building Library (suitable for up to 15 individuals)
- **Location 3** - Amphitheater platform and grassy bank
- **Location 4** - Memorial Grove
- **Location 5** - Grassy area outside the Program Building front doors
- **Location 6** - Outer playground

Individuals and groups may also explore the campus trails. The fenced playground next to the Program Building is reserved for the Montessori School at this time.

UUCF groups that would like to meet outdoors at private homes or at parks may do so provided they follow local jurisdiction rules associated with COVID-19 prevention as well as those in the guidelines document, including tracking and tracing measures. There is no limit on the size of outdoor gatherings.

Restroom Access

For security purposes, the doors of UUCF buildings are locked at all times. Individuals and groups with reservations for outdoor or indoor spaces will receive a code to unlock the doors and will have restroom access in the Program Building. Masks must be worn indoors at all times.

Indoor Locations Available for Small Group Gatherings

Starting Jul. 19, congregants may reserve indoor space for small groups. Staff will work with you to identify appropriate space for the size of your group. Kitchen facilities will not be available until mid-August.

Mask Policy

1. **Outdoors:** Partially or unvaccinated folks should wear masks at outdoor gatherings and maintain appropriate social distance.
2. **Indoors:** Everyone over the age of 2 must wear a mask inside UUCF buildings, regardless of vaccination status.

This new mask policy reflects an abundance of caution as breakthrough infections of the Delta variant continue to affect vaccinated individuals. UUCF also has a large number of unvaccinated children who will be returning to Religious Exploration (RE) classes in the Program Building and the unvaccinated Siena School (new UUCF renter) children will be present daily on the campus. Protecting all those most vulnerable in our community is a guiding principle; masks for all indoor meetings is an important means to this end. Groups that have members who are uncomfortable or unwilling to follow the indoor mask policy may continue to utilize outdoor space, but may not have access to indoor meeting space at this time. Failure to comply with this policy will lead to the group losing access to indoor space.

Procedures for Scheduling Gatherings on Campus

Congregants must reserve space for both indoor and outdoor gatherings ahead of time by emailing the administrative coordinator, uucf@uucf.org. The administrative coordinator works on Tuesdays, Wednesdays and Thursdays. Space will be reserved on a first-come, first-served basis. For outdoor gatherings, congregants are encouraged to bring their own chairs and hand sanitizer. Some chairs will be available on campus for those who can't bring their own.

Reopening Guidelines

UUCF has tasked the Re-Opening Task Force with developing a phased approach for re-opening. The current policy reflects Phase 1: Outdoor Gatherings and Phase 2: Small Group Indoor Gatherings. In the coming weeks, the task force will develop recommendations for Phase 3: Large Group Indoor Gatherings/Worship Services.

CT Approved – Jun. 24, 2021. As of Jul. 16, 2021, UUCF guidelines will now allow in-person, outside gatherings of UUCF-sponsored groups of unlimited size with restroom access in the Program Building. UUCF-sponsored groups may meet at designated campus locations as well as parks and outside of homes, if the following requirements and recommendations are met. These guidelines remain in place until the UUCF Coordinating Team replaces or suspends them.

In keeping with UUCF's covenant, the UUCF Coordinating Team, Board of Directors and the COVID-19 Task Force ask members and friends to comply with both the requirements and the non-mandatory recommendations in these guidelines to protect everyone's health. Groups are encouraged to consider other summer health risks in planning their meetings (e.g., heat, bugs, poison ivy, thunderstorms, etc.)

Additional Requirements for UUCF-Sponsored Gatherings

All participants should be sensitive to the comfort of others with respect to hugging, touching and physical proximity.

1. Each group should identify a person who will be responsible for creating a list of participants and emailing it to Mary Foster (uucf@uucf.org) the day after the meeting.
2. The director of operations will keep a single online file of all such meeting reports. The file will include the name of the group, date of meeting and the names of all attending. The director of operations will keep these records for at least 2 months.

3. UUCF recommends that attendees bring their own chairs, if possible, and hand sanitizer.
4. Attendees will supply their own food, drink, serving pieces, cups and napkins. These should not be shared.
5. To stay inclusive, any UUCF-sponsored group will give access to all by using online options during the activity (e.g., FaceTime, Zoom, Skype, etc.), when appropriate. Online options must be communicated in all meeting invitations and announcements.
6. Group participants must agree to notify the group leader if they become ill with COVID-like symptoms. The group leader will notify the UUCF minister immediately if someone who attended the group becomes ill with COVID-like symptoms. The minister will then obtain the list of participants and arrange for them to be contacted.
7. The director of operations will inform all contractors or their employees who use the outdoor space or work inside the buildings that they are to follow these guidelines and distance themselves from UUCF groups.

Guiding Principles for the UUCF COVID-19 Task Force

The UUCF Coordinating Team has approved the following principles and guidelines developed by the UUCF COVID-19 Task Force that will go into effect immediately. The principles will guide all decisions that are made by the task force. The guidelines are effective immediately and will be in place until the task force creates guidelines for official UUCF small group gatherings and the use of buildings by anyone.

1. UUCF will do all it can to not put people's lives at risk by coming to worship or other UUCF events. Coming to UUCF is not worth dying for.
2. UUCF's mission to transform the world through acts of love and justice continues through a variety of connecting online activities and programs.
3. UUCF is committed to full inclusion. UUCF will ensure there is a way for everyone to be included in worship services and other congregation-wide events when in-person services resume. The congregation will only go forward with in-person events when people who cannot attend in person can continue to participate online.
4. UUCF seeks to protect the health of all who use the buildings: staff, elders, adults, youth, children, renters and contractors.
5. UUCF will make decisions using only vetted, up-to-date medical and public health information from reliable sources.
6. UUCF will obey the laws and guidelines set by the Commonwealth of Virginia and Fairfax County, but may go beyond them in protecting the congregation and others affected by those decisions.
7. UUCF will be transparent with the congregation and consider congregational input.
8. UUCF will apply all recommendations consistently, not making exceptions for individual desires, renters, status at UUCF or financial impact.