

## **Coordinating Team (CT) Minutes Nov. 17, 2021**

**Attendees:** via Zoom - Rev. David Miller, Gina King, Bill Braband, Adrian Hendricks and Rev. Christin Green

The following were addressed:

1. The comptroller search continues. Rev. David spoke with Gayathri and Joanne Schneider about the qualifications needed for the position and the need to find more candidates.
2. Bill Braband shared a job description for the virtual ministries coordinator that the CT is suggesting to the Stan Richards Grant Committee. This position would be dual-purpose to support the congregation's technology needs and to spread the UU principles to the outside world via social media and other technologies.
3. Bill Braband shared a breakdown of the employee bonus disbursement. Bonuses will be given on the Dec. 8 payroll with a card from the CT at the annual holiday party on Dec. 10.
4. Job descriptions all need to be re-done to include the "new" responsibilities employees have had to do since COVID-19 began. This needs to be done by January.
5. The CT approved opening the worship to 100 persons in person.

The next CT meeting will be Dec. 1, 2021.

Prepared by Bill Braband