

# **UUCF Board of Directors Meeting Minutes**

## **Mar. 1, 2022**

**Call to Order:** 7 p.m., Mar. 1, 2022

**Presiding:** Susan Bennett

**Secretary:** Megan Reynolds

**Attendees:** Susan Bennett, Megan Reynolds, Vicky Maldonado, Matt Higgins, Meredith Carr, Darryl Branting, Rev. David A. Miller, David Michael, Lydia Lewis

**Spiritual Opening/Check-In:** Susan Bennett

### **Consent Agenda**

- Feb. 15 meeting minutes approved.

**Pandemic and Re-Opening:** Meredith Carr and Rev. David

- The Re-Opening Task Force will discuss removing capacity limitations in the Sanctuary for Easter if the numbers indicate it is safe to do so.
- Eating together may soon be allowed again.
- The task force is exploring how to safely expand music offerings during services.
- Masking policies will not change at this time.

**Minister's Report:** Rev. David

- Property Stewardship Council met last night and discussed different “zones.”
  - Siena School has offered to mulch in the area in front of the Program Building.
- Family Ministry is offering several events in the next couple of weeks.
- Potomac Partnership ministers had a very good meeting and discussed sharing an AV/Social Media Coordinator position.
  - AV Team is working on a stepped plan to reallocate AV and technology responsibilities among the staff.
- Racial Justice Steering Committee is organizing a “watch event” of the Teaching Truth teach-in and reaching out to over 30 groups hoping for wide participation.
- Work is being done on the Virginia history curriculum.
- Two memorials are coming up.
- Emergent Strategy team met and devised a plan to move forward.
- The Worship Retreat to begin planning for next year will be on May 21 and may include the Potomac Partnership.
- Pastoral Care updates shared.

- The Annual Giving Campaign is off to a good start, according to Gayathri Tillekeratne.

**Treasurer's Report:** Darryl Branting

- Legacy Giving Committee met with four members but is hoping to add some younger members as well.
- We need to consider what to do about a comptroller but no one has expressed interest.
- Joanne's celebration of service will be rescheduled.
- Gayathri and Darryl are looking at the Employment Retention Credit.
- Financial Sustainability Team met and will likely recommend a future Capital Campaign, using the grounds to host summer camp, and revising the Membership Policy.

**AGC board pledging:** Susan Bennett

- Discussed whether it would be appropriate for the board to communicate their own intention to increase personal pledges to demonstrate support for the larger effort.

**Discussion of *Holding Change*, pp. 163-end**

- The group shared passages that were especially meaningful to them.

**Big Questions:** Mark Magee

- Focus groups begin tomorrow and Mark is facilitating the first meeting.
- Before each focus group, it is recommended to:
  - Email questions before group meets and share the meeting code.
  - Consider how to encourage everyone to participate.
  - As facilitator, listen, record and share to Google Drive so that the conversations are captured.
- Continue to reach out to people and encourage them to participate.
- Need to offer a focus group to the entire congregation; may work to offer one on the date of the "Informal Conversations with the Board," which would be Mar. 22.

**Endowment Fund Committee (EFC):** Mark Magee

- Shared board recommendation with the EFC and will have a follow-up conversation next Monday.
- Subgroup needs to consider how to present this information to the congregation and necessary changes to the by-laws.
- Information also needs to be shared with the Leadership and Nominating Committee.

**Possible Board Youth Advisor:** Matt Higgins

- A variety of congregations have tried youth advisors with mixed success.

- There are many potential positives and little downside.
- May be wise to have two youth advisors and a board member designated as a liaison.
- We should invite Diana and Courtney to be part of the conversation and look to the Unitarian Universalist Association for templates.
- Board should receive training before working with youth advisors.

**Auction Update:** David Michael

- Auction will be May 7, 6-10 p.m.
  - Normally generates \$40,000-\$50,000.
- Theme is “We Need a Party!!”
- Ideally, we will assemble an Auction Team that will move the event forward and also be sustainable in the future.
- Event will be both indoors and outdoors if the weather allows.
- Sign-Up Genius is being used as organizing tool.
- Emailed congregation and individuals to find volunteers for Auction Team.
- Need to organize a launch meeting.

**Board Observations:**

- We need to consider the Social Justice Coordinator position.
- Board needs to consider donations for Auction.
- Susan, Darryl and David Michael are meeting with the Coordinating Team tomorrow regarding budget development for 2022-23.

**Process Observer:** Megan Reynolds

- We covered a lot of material and maintained respectful communication.

Next Meeting: Mar. 15, 7 p.m., in person and via Zoom.

Spiritual Opening: Mark Magee

Process Observer: Lydia Lewis

Adjourned: 9:13 p.m.