

Coordinating Team (CT) Minutes

Mar. 2, 2022

Attendees: via Zoom - Rev. David A. Miller, Bill Braband, Adrian Hendricks, Rev. Christin Green, Gayathri Tillekeratne, Gina Wells and board members Susan Bennett, David Michael and Darryl Branting

The following were addressed:

1. The budget process was discussed and Rev. David went through a draft budget for the board line by line explaining the calculations and reasoning for the expenses. Payroll and staffing were discussed as well as capital reserve level and the upcoming facility needs.
2. David Michael asked for a “proposed budget” to include all the monies that would be needed including raising staff salaries to the mid-range level as recommended by the Unitarian Universalist Association (UUA) and sending the whole amount to the UUA as our contribution, instead of a smaller amount that was sent the past few years. A plan to “replenish” the capital reserves fund to a reasonable level and fully fund the deferred maintenance items that are looming is in the works. Once this draft budget is finished, the CT will meet with the board again to discuss its findings.

The next CT meeting will be Mar. 9, 2022.

Prepared by Bill Braband