

UUCF Board of Directors Meeting Minutes May 3, 2022

Call to Order: 7 p.m., May 3, 2022

Presiding: Susan Bennett

Secretary: Megan Reynolds

Attendees: Susan Bennett, Megan Reynolds, Matt Higgins, David Michael, Mark Magee, Meredith Carr, Lydia Lewis, Vicky Maldonado, Rev. David

Spiritual Opening/Check-In: Meredith Carr

Budget Discussion:

- Bill Braband, Adrian Hendricks, Gayathri Tillekeratne and Gina Wells were present for the conversation.
- Reviewed budget and discussed various scenarios in response.
- The board will meet Tue., May 10, for additional budget discussion.

Executive Session

- Mark Magee moved to go into executive session; Lydia Lewis provided a second vote and the rest of the group consented.
- Board went into executive session to discuss a personnel matter and came to a consensus.

Consent Agenda

- Apr. 19 meeting minutes were approved.

Pandemic and Reopening: Meredith Carr

- Rental space opened up to choirs provided they follow the same procedures in place at UUCF.
- The task force is keeping an eye on numbers but because hospitalizations and deaths have not gone up, no changes are recommended at this time.
 - The mask requirement will be kept in place in response to increased cases.

Minister's Report: Rev. David

- Discussed using \$10,000 from Stan Richards fund to replace cameras in the Sanctuary
 - Meredith moved to purchase needed equipment and Lydia provided a second vote with the rest of the group consenting.

- Pastoral care updates shared.
- UUCF is hosting a Jul. 10 service for the Potomac Partnership.
- On Jul. 3 All Souls will host a service for UUCF.
- On Jun. 11 there is a worship retreat with the Potomac Partnership.
- Karen Wolf is stepping down as Lay Minister for Social Justice and Paul Atelsek is stepping down as Lay Minister for Property Stewardship.
- Hershey's ice cream truck has been reserved to come after the Jun. 5 Annual Meeting.
- Staff is having a calendar meeting to discuss major events happening in the next year.

Auction Update: David Michael, Meredith and Megan

- The Auction team provided updates about the May 7 event.

Plan for May 22 Town Hall: Susan Bennett

- Susan sent script for Town Hall, which includes:
 - Reopening update from Gina Wells
 - Budget update
 - Bylaws changes
 - Laura Richardson and Susan are working on a video for the congregation on Thursday.
 - Need to prepare for concerns raised by congregation.
 - Bylaw changes need to go out 10 days before Annual Meeting.
 - Matt and Megan will discuss how to do voting at the Annual Meeting before the May 17 board meeting.

Board Observations:

- Need another meeting to discuss the budget on May 10 at 7 p.m. via Zoom.
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Process Observer: David Michael

- At the beginning of the meeting there was joy amid chaos. It was a very challenging agenda, especially regarding budget. Each of us listened and engaged honestly and authentically and moved through difficult topics well.

Next Meeting: May 17, 7 p.m., in person and via Zoom

Spiritual Opening: Susan Bennett

Process Observer: Vicky Maldonado

Adjourned: 9:32 p.m.