

UUCF Board of Directors Meeting Minutes

Oct. 18, 2022

Call to Order: 7 p.m., Oct. 18, 2022

Presiding: Susan Bennett

Secretary: Victoria Maldonado

Attendees: Susan Bennett, David Michael, Lydia Lewis, Rev. David A. Miller, David Addis, Stacy Casey, Victoria Maldonado, Kaye Cook, Megan Reynolds, Meredith Carr

Spiritual Opening/Check-In: David Michael

Consent Agenda

- Oct. 4 meeting minutes
 - David Michael moved to accept the minutes as written; Meredith Carr seconded the motion with unanimous approval from the board.

Minister's Report: Rev. David

- The most recent Fairfax County School Board meeting was well attended. Rev. David and Andrew Batcher were present and witnessed good use of the conflict management practices they have been sharing.
- AV Tech job description being created.
- Dinner with the Ministers organized in response to frequent mention of anxiety around the upcoming election.
- Decorating for the Fall Festival on Fri., Oct. 21. Lots of volunteers signed up for the Fall Festival.
- Nov. 20 Christmas decorating in the Sanctuary. Dec. 3 UUCF Holiday Party.
- Dec. 14 at 10 a.m. Sandy Hook 10-Year Anniversary at NRA headquarters. Youth choir cannot participate anymore because it's a school day.
- The Sunday ministers during Rev. David's sabbatical have been scheduled.
- Worship: Indigenous Peoples Day weekend was slower on Sunday but everyone was back the following Sunday, with 125 people online. Legacy Service went well and we received positive feedback.
- Pastoral Care: Henry Zoller in hospice. Kathy Smerke's mother passed away.

Treasurer's Report: David Michael

- Reviewed the latest expenses.
- Endowment Fund: The recommended disbursement amount is 4-6% or \$20,700 to \$31,000. Best to draw money as needed rather than take out the full amount up front.
- David Michael moved to accept an Endowment Fund disbursement of 6%. David Addis seconded the motion with unanimous approval from the board.

- We are applying for the Tax Retention Credit. We do not currently know what the amount will be. Some costs needed for applying but we stand to recoup those costs and more.
- Financial Oversight Committee to meet with Susan and Rev. David.
- John Holmblad interested in filling the Comptroller role.

Nov. 6 Treasurer's Town Hall

- Hosted by the Financial Sustainability sub-group on Sun., Nov. 6, at 11:30 a.m. Lunch and child care provided.
- The board will host a general Town Hall, most likely on January 22, 2023.

Proposal for Changes in the Parking Lot Entrance

- Sienna School would like us to consider the proposed changes to the UUCF parking lot entrance to allow for increased school enrollment. VDOT suggested options will cost approximately \$2,000-\$5,000 and Sienna will cover the costs.
- If approved, the changes will block drivers' ability to turn left from Hunter Mill Road (southbound) into the parking lot. The board is aware that this change may upset some congregants.
- Megan Reynolds moved to support the process of the parking lot entrance changes moving forward, subject to final designs. David Addis seconded the motion with unanimous approval from the board

Reimagining the Annual Meeting: Vicky Maldonado

- Reflected on past Annual Meetings and brainstormed changes we would like to see in future Annual Meetings.

Board Observations

- Funding for the Social Justice Coordinator salary was included in the 2022-23 budget.
- One board meeting in December. (Rev. David will provide spiritual opening)

Process Observer: Lydia Lewis

- Very good and honest discussion about changes and proposals.

Next Meeting: Nov. 1, 7 p.m., Library and via Zoom

Spiritual Opening: Lydia Lewis

Process Observer: Stacy Casey

Adjourned: 8:53 p.m.