

Coordinating Team (CT) Minutes

Jan. 4, 2023

Attendees: Rev. David Miller, Rev. Christin Green, Bill Braband, Adrian Hendricks, Gina King

The following were addressed:

1. Rev. David updated regarding the budget forecast, where we stand and the pending tax refund for payroll retention tax credit.
2. Bill and Gayathri will do a draft budget and the CT will provide input. Rev. David will return May 1st to help finalize the budget to present to the board.
3. The CT discussed the budgeting process as far as what a particular budget line item is calculated on and will ask the department heads to provide a more detailed submission of what the money is to used for and what they wish for in the future.
4. The CT will meet while Rev. David is on sabbatical and will work on rewording policies to make them more in line with current staffing.
5. Gina Wells is in her final months of service to the CT and discussions have begun to replace her for the new fiscal year.

Next meeting will be Jan. 18 in person at a restaurant for lunch.