

## **UUCF Coordinating Team (CT) Minutes**

### **Oct. 26, 2023**

**Attendees:** via Zoom - Rev. David Miller, Robin Wilson, Bill Braband, Adrian Hendricks, Rev. Christin Green

The following were addressed:

1. Adrian reported on the responses he got to his off-budget fundraising email, including some of the questions lay leaders had. The CT discussed and clarified the policy and instructed Adrian how to respond.
2. The campus cleanup on Oct. 21 was a great success. No further work will be done until spring. The Siena entrance was cleaned up by Siena families and looks very nice.
3. Desktop phone usage was discussed, currently we are spending a lot of money and these phones get almost no use. The CT agreed to look at alternative proposals to trim the cost and still service the buildings with phone service.
4. Bill Braband brought a potential problem to the CT's attention. Two-factor authentication is becoming more commonplace and it is dedicated to Bill's cell phone. A resolution is to be researched and reported back to the CT.
5. Robin and the safety team have arrived at date for the meetings, first meeting is Nov. 6. Policy review started with "Policy-Collection-and-Use-of-Personal-Information." Upon review it is clear that Mary Foster needed to be involved in the revisions and Bill and she will look it over and make the first round of changes and report back to the CT on Nov. 9.
6. The Siena pork chop installation is stalled waiting on contractor. David and Bill are in communications with Siena president Erik Heyer and will keep the CT informed.

Next meeting: Nov. 9, 2023

Prepared by Bill Braband