

Unitarian Universalist Congregation of Fairfax  
Music and Arts Team  
Charter

### **Background**

The Music and Arts Team (MAT) is a body of volunteers who work with the director of music and arts (DMA) to conceptualize and implement artistic programs that support the mission of UUCF. Programs emphasize enhancing the overall experience for UUCF congregants through the arts and supporting engagement in the arts as a spiritual practice. The MAT coordinates with, collaborates with, and supports the DMA to ensure that music and arts programs are consistent with the overall congregational mission, vision, values, and strategic direction.

### **Mission/Purpose**

The MAT supports the Music and Arts program and, through the arts, promotes the overall vision for UUCF artistic programming within and outside of our walls.

### **Principal Duties and Responsibilities**

1. **Fosters** programming including events, ensembles, and program calendar; ensuring alignment with the strategic goals of UUCF.
  - Reviews the strategic goals for the overall organization of UUCF and determines how to support them through the arts
  - Supports current organizational aspirations of inclusivity, eliminating silos, and to live out the values of Unitarian Universalism
  - Nurtures arts participation as a medium for deepening spiritual practice among congregants and encourages engagement of families
  - Builds leadership in the arts as a deepening of spiritual practice
  - Helps congregants plan for, produce, and understand music and arts programming
  - Seeks congregants' feedback on the Music and Arts program
  - Gathers ideas and inspiration from outside sources to enhance music and arts programming at UUCF
  - Through collaborative teamwork, supports all Music and Arts program areas
  
2. **Plans** for implementation and assessments.
  - Meets in early January to plan and evaluate the program calendar for the following season (fall to spring) with special attention to budgetary constraints
  - Meets regularly (quarterly) to ensure support for planned activities and define specifics of programs
  - Establishes short- and long-term goals for the program including resources and timeline
  - Collaboratively with the DMA, creates procedures for the program and assesses logistics and execution of planned events
  - Assesses and recommends improvements

3. **Supports** ongoing implementation of the Music and Arts Program.

- Assesses program periodically
- Commits resources, volunteers, and energy to programmatic events that fit the vision for arts and music at UUCF
- Encourages artists and musicians to evaluate their artistic work in relationship to this vision
- Supports the DMA
- Ensures that marketing and communication support is in place for each music and arts initiative

**Structure**

- The MAT reports to the DMA, who reports out in general the actions and activities of the team to the Minister, staff, and relevant committees.
- Membership of the team should represent the varied arts initiatives at UUCF; however, a member need not be designated to one particular area, but may participate on the team in a general capacity.
- Music and Arts Team membership should strive to be diverse, including some representation from members of various backgrounds, length of engagement with UUCF, and activities within the congregation.
- The MAT shall ordinarily consist of at least six members. Members rotate on and off, usually after 2-3 years once a shadow is in place to support the coming year.

**Approval, Amendment, and Review of Charter**

The MAT will submit the charter's revision and/or proposed amendments to the Coordinating Team, at a minimum, for re-evaluation every five years.

**UUCF Approval of Charter**

**Signed:**

**Date:**

(On behalf of the Coordinating Team or Board)