

Event Cash Receipt Record
Unitarian Universalist Congregation of Fairfax

Name of Event: _____

Date of Event: _____ Cash Collection Date: _____

Sponsoring Entity: _____

| Cash Receipts | Cashier #1 | Cashier #2 |
|----------------------------|------------|------------|
| Coin Total | \$ | \$ |
| Currency Total | \$ | \$ |
| Checks \$\$ Total | \$ | \$ |
| Total Cash/Checks Received | \$ | \$ |

Number of Checks Received: _____

Cashier Name: _____

Cashier Signature: _____